

*Please Print Clearly Using Black Ink Only*

Revised 05/18/2016

<b>Southmountain Children and Family Services</b> <b>Application for Employment</b> (Pre-employment Questionnaire)	
We consider applicants for all positions on the basis of qualifications and without regard to race, color, religion, sex, national origin, age, marital status, veteran status, disability or any other legally protected status	
<b>Position(s) Applied For</b>  <b>Child Care</b>	<b>Date of Application</b>

<b>How did you learn about the company? (Circle One)</b>			
<b>Advertisement</b>	<b>Friend</b>	<b>Website</b>	<b>Current Employee</b>
<b>Agency</b>	<b>Job Search</b>	<b>Other: _____</b>	

<b>PERSONAL</b>			
_____		_____	
<b>Last Name</b>	<b>First Name</b>	<b>Middle Name</b>	
_____		_____	_____
<b>Address</b>		<b>City</b>	<b>State</b> <b>Zip Code</b>
<b>Telephone Numbers</b>			
<b>Home:</b> _____		<b>Social Security:</b> _____	
<b>Cell /Other:</b> _____			

On what date are you available for work? \_\_\_\_\_

If you are applying for a Foster Parent/Direct Care Worker position, you will be required to affirm that you are at least 21 years of age as required by 10A NCAC 70-1.0405 NC Statutes. All labor, legal, and fee costs incurred as a result of misrepresentation of age shall be borne by the applicant and may also result in civil and criminal prosecution.

Have you ever filed an application with the company before?    Yes    No  
If Yes, when? \_\_\_\_\_

Have you ever been employed with the company before?    Yes    No

Are you currently employed?    Yes    No

May we contact your present employer for references?    Yes    No

Have you ever been convicted of a crime other than a minor traffic offence?    Yes    No

If Yes, please explain: \_\_\_\_\_

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(A conviction will not necessarily automatically disqualify you for employment. Rather, such factors as date of conviction, seriousness and nature of the crime, and rehabilitation will be considered.)

<b>EDUCATION</b>				
	<b>High School</b>	<b>College</b>	<b>Graduate</b>	<b>Other</b>
<b>School Name &amp; Location</b>				
<b>Years Completed</b>	<b>9 10 11 12</b>	<b>1 2 3 4</b>	<b>1 2 3 4</b>	<b>1 2 3 4</b>
<b>Diploma/ Degree</b>				
<b>Major Course(s) Of Study</b>				
<b>Summarize special skills and training not listed above:</b>				
<b>Describe honors received:</b>				

<b>EMPLOYMENT EXPERIENCE</b>		
<b>Start with your present or most recent position</b>		
<b>(1) Employer</b>	<b>Dates Employed To From</b>	<b>Work Performed</b>
<b>Address</b>		
<b>Telephone Number</b>	<b>Base Pay</b>	
<b>Job Title</b>		
<b>(2) Employer</b>	<b>Dates Employed To From</b>	
<b>Address</b>		<b>Work Performed</b>
<b>Telephone Number</b>	<b>Base Pay</b>	
<b>Job Title</b>		
<b>(3) Employer</b>	<b>Dates Employed To From</b>	
<b>Address</b>		
<b>Telephone Number</b>	<b>Base Pay</b>	
<b>Job Title</b>		

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**GENERAL / SPECIAL SKILLS / OTHER QUALIFICATIONS**

Summarize special job-related skills and qualifications acquired from employment or other experiences.

List of professional, trade, business, or civil activities and offices held: *(You may exclude memberships that may reveal sex, race, religion, national origin, age, or disability or other protected status)*

**REFERENCES**

Give the names of three persons not related to you, whom you have known at least one year.

<b>Name</b>	<b>Address</b>	<b>Job Title</b>	<b>Phone Number</b>
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<b>Name</b>	<b>Address</b>	<b>Job Title</b>	<b>Phone Number</b>
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<b>Name</b>	<b>Address</b>	<b>Job Title</b>	<b>Phone Number</b>
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I certify that the answers given herein are true and complete to the best of my knowledge. I also authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at-will" nature, which means that the employee may resign at any time and this employer may discharge the employee at any time with or without cause. It is further understood that this at-will employment relationship may not be changed by any written documentation or by conduct unless an authorized executive of this organization specifically acknowledges such changed in writing.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge, I understand, also, that I am required to abide by all rules and regulations of the employer.

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Date**